

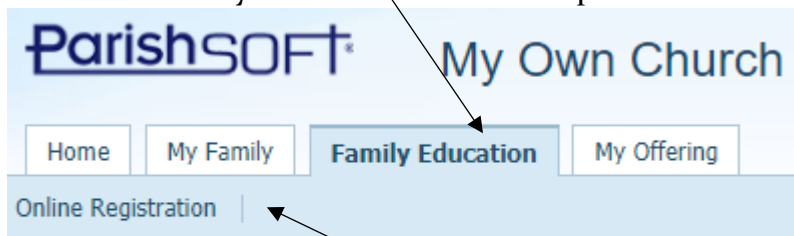
**St Rose of Lima Catholic Church**  
**Online Religious Education Registration**  
**2018-2019**

**Instructions for RETURNING FAMILIES ONLY.**

*Families who are new to the St. Rose Religious Education program MUST register in person on 4/22, 5/6, 6/10, or 7/22. Meetings begin at 12:00pm in the Parish Center.*

**Registering for Religious Education Classes**

- Go to <https://washingtondc.parishsoftfamilysuite.com> to log in.
- Select “Family Education” from the top



**My Education**

- Click “Family Education” – you will see “Online Registration” directly below. Click “Online Registration” to begin the process.
  - Review your family details (Step 1) to ensure that your contact information is correct.
  - For Enrollment Term (Step 2) select “2018 – 2019”
- Once the enrollment term has been selected, click “+ Add Student” (Step 3). •

- Select the student name.
  - Select the grade for which you are registering your child.
  - Describe any special learning needs or medical needs.
  - Select Class preferences. The available classes are determined based on the grade level that you have submitted for your child.
  - Click “Save Student.” If you have additional students, click “+ Add Student” again to add students.
- Once finished, click “Submit Registration”
  - You will receive an invoice via email with payment instructions **after** the 1<sup>st</sup> and 15<sup>th</sup> day of the current month.

Payment is due upon receipt of the invoice.

**IMPORTANT:** No child will be denied Religious Education due to finances however, it is the parent's responsibility to contact the religious education coordinator if payment assistance is requested.

Arrangements or payments of outstanding balances **MUST** be made before registering your child for class.

**Questions: [RERegistration@STRose.com](mailto:RERegistration@STRose.com)**